Welcome!
Sustainable Northwest, Oregon Water Resources Department and our sponsors are thrilled to have you join us for the first Collaborative Planning for Our Water Future event. We hope you enjoy your time and come away with new ideas, contacts, and inspiration. Below you will find all the logistical information you need to arrive safely and make the most of your time.

Event
The event will take place on March 24th and 25th. **Day #1 will be a half-day work session attended only by existing water planning pilots and Oregon Water Resources Department (OWRD) staff.** Everyone is welcome to join the Social Hour Wednesday evening, starting at 5:30pm. Day #2 will be full day workshop for all invited guests, where speakers, panel discussions, training, and networking opportunities will be offered. The event program is provided along with this document.

Location
We are excited to host this event at the River House on the Deschutes, which will serve as both our lodging and event space. The address is provided below:

Riverhouse on the Deschutes
3065 North Business Highway 97
Bend, Oregon 97701
www.riverhouse.com

Cost
Event registration, lodging, and food and drinks are provided at no cost to all registered participants. Attendees may receive mileage reimbursement if requested at registration.

Invitation only
This event is invitation only. However, if there is someone else in your organization that is more appropriate to attend please provide the event materials to them and ask that they complete registration.

Registration
All invited guests **must** register, including attendees, speakers, panelists, and trainers, by visiting [https://sustainablenw.ejoinme.org/RegistrationWaterFuture](https://sustainablenw.ejoinme.org/RegistrationWaterFuture). You will provide specific information and answer some questions to help us prepare for the event. **The deadline for registration is 5:00PM PST Monday, May 1st.**

Hotel
We have a hotel room block reserved for guests at the Riverhouse. When you register, you will let us know the night(s) you are planning on staying: Wednesday May 24th and/or Thursday May 25th. **YOU DO NOT NEED TO CONTACT THE RIVERHOUSE DIRECTLY.** Once you register, we will assign you a room and provide a master list to the hotel. Please feel free to contact the Riverhouse directly if you have specific questions about the hotel’s accommodations or policies.
Check-In
Check-In is available starting at 4pm. Rooms may be available before then, but it is not guaranteed. We have a room block under "Sustainable Northwest." All rooms will be listed under guest names, but be sure to let them know you are with Sustainable Northwest. If you will be requesting the government per diem rate you will need to tell them at check-in and show the appropriate ID. Please let the hotel know if you are covering one or both nights as indicated on your registration. They will have that information on hand, but it will be helpful to confirm upon check in.

If you have any questions or concerns about your reservation, please call Bridget and she will be able to send you your rooming confirmation number on Monday, May 22nd, 2017. She can be reached at 503.756.0494, or bcallahan@sustainablenorthwest.org.

Parking
There will be ample parking for your vehicle during your stay.

Food
Snacks, breakfast, lunch, dinner, and beverages will be provided as noted on the event program. Please indicate if you have any food allergies during registration and we will do our best accommodate.

Event check-in
All attendees must check-in for the event on site. A check-in table will be conveniently located at the hotel. Water pilot members participating in the Wednesday afternoon session may check-in from 12:00-2:00pm that day, and those participating in the Thursday workshop may check-in Wednesday evening from 4:30-5:30pm or Thursday morning from 8:00-9:00am.

Meeting Materials
All attendees will receive an event package upon check-in, which will include a final event program, speaker, panelist, and trainer bios, and other meeting materials. Additional materials for speakers, panelists, and trainers will be provided the first week in May.

Driving Directions coming from:
US-97 North:

US-97 South:
Heading south on US-97, use the right lane to take the US-20/US-97 Business ramp to Business District Burn as you’re coming into Bend. Merge onto US-20/US-97 BUS S. After 1 mile, turn right to the Riverhouse on the Deschutes Parking lot. This will be the right turn after O.B. Riley Rd.

US-20 West:
Heading west on US-20, turn right onto US-20 W/US-97 BUS N/NE 3rd St as you are entering Bend. Destination will be on the left after you cross Northwest Mount Washington Drive.

US-20 East:
Heading east on US-20, turn right to the Riverhouse on the Deschutes parking lot after O.B. Riley Rd.
What to bring
A laptop or notepad and pen to take notes. Dress for the event will be casual. Bend can be warm during the day and chilly at night, even in May, so be sure to pack some warm clothes.

In and around the Riverhouse and Bend, Oregon
The Riverhouse is located right on the Deschutes River. There is an outdoor and indoor pool, a fitness room, and business center available for your use. Just a few blocks from the hotel is access to the Deschutes River Trail. Bend also boasts several great breweries, restaurants, and live music venues, as well as a host of trails, rivers, and mountains nearby if you choose to extend your stay.

Questions
If you have any questions about the event, please contact Bridget at bcallahan@sustainablenorthwest.org or 503.756.0494.